

PURCHASING AUTHORITY IS GRANTED FOR PROCUREMENT ACTIVITIES CONDUCTED BY:

State Agency:	Employment Development Department		
Purchasing for Secondary State Agency:	Labor and Workforce Development Agency California Workforce Investment Board		
Purchasing Authority Effective Date:	February 9, 2016 – No expiration term	Purchasing Authority Number: EDD-7100	
Revised Effective Date:	December 12, 2018		

Procurement and Contracting Officer (PCO):	Sandy Mendes Sandy.Mendes@edd.ca.gov	(916) 654-5540
Non-IT Purchasing Authority Contact (PAC):	Rose Liu Rose.Liu@edd.ca.gov	(916) 654-9255
IT Purchasing Authority Contact (PAC):	Rose Liu Rose.Liu@edd.ca.gov	(916) 654-9255

Dollar Thresholds Noted Below Shall Be Applied Per Transaction.

ACQUISITION METHOD		IT	NON-IT GOODS	NON-IT SERVICES
COMPETITIVE				
1	Formal	\$ 0	\$ 0	N/A
2	Informal	\$1,000,000.00	\$ 100,000.00	N/A
3	SB Option	\$ 249,999.99		N/A
4	DVBE Option			N/A
NON-COMPETITIVELY BID (NCB) (Contracts as a result of an approved NCB/Special Category Request (SCR) Justification or exempt from competition by law or policy)				
5	NCB Contract (as a result of an approved NCB or SCR Justification)	\$1,000,000.00	\$ 100,000.00	N/A
Exempt by Law:				
6	Community Based Rehabilitation Program	Unlimited	Unlimited	N/A
7	Emergency Contracts	Unlimited	Unlimited	N/A
8	Interagency Agreement (IAA)	\$1,000,000.00	N/A	N/A
9	IT IAA with Department of Technology (Data Center Services)	Unlimited	N/A	N/A
10	Prison Industry Authority (PIA)	N/A	Unlimited	N/A
Exempt by Policy:				
11	Fair and Reasonable	\$ 9,999.99	\$ 9,999.99	
12	Emergency Contract (non-natural disaster)	\$ 25,000.00	\$ 25,000.00	N/A
13	New/Existing Proprietary Software, Proprietary Maintenance, Proprietary Subscriptions/Publications	\$ 1,000,000.00	\$ 100,000.00	N/A
LEVERAGED PROCUREMENT AGREEMENTS (requiring further competition within the category (i.e. obtaining offers, etc.) – refer to individual LPA user instructions)				
14	1122 Procurement Program (GSA Component)	N/A	\$ 0	N/A
15	CMAS	\$ 500,000.00	\$ 100,000.00	\$ 250,000.00*
16	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
17	Master Agreements	\$ 1,500,000.00	\$ 500,000.00	\$ 500,000.00
18	Software Licensing Program	\$ 2,000,000.00	N/A	N/A
19	State Price Schedules	\$ 25,000.00	\$ 25,000.00	N/A
LEVERAGED PROCUREMENT AGREEMENTS (no further competition required – refer to individual LPA user instructions)				
20	Cooperative Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
21	Master Agreements	as noted in user instructions	as noted in user instructions	as noted in user instructions
22	Statewide Contract Orders	Unlimited	Unlimited	N/A

PRE-PROCUREMENT REQUIREMENT		IT	NON-IT GOODS	NON-IT SERVICES
Justifications				
23	Non-Competitively Bid (NCB) Justification	Current policy – may not exceed \$25,000.00		N/A
24	Limited To Brand (LTB) Justification			N/A

* CMAS Non-IT Services orders above \$50,000 must be approved by the Department of General Services, Procurement Division prior to award (State Contract Manual (SCM) Vol. 2, Chapter 6)

☐ Transactions Exempt from Purchasing Authority (list the applicable law or Executive Order and a brief description):

☐ Additional Comments:

Approved:



Adrian Carranza Purchasing Authority Specialist
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12/12/2018

Date